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| ALL STUDENTS MUST ENSURE THEY ARE REGISTERED FOR THE CURRENT ACADEMIC YEAR. **This page is to be completed by the student.** | **PROPOSAL INFORMATION**(Please tick the relevant box below) |
| **Research only** |
| **MA**6 000-7 000 words | (tick)□ | **PhD**8 000-10 000 words | (tick)□ |
| **MA by Coursework and Research**3 000-4 000 words | (tick)□ |
|  |  |  |
| **Person Number** |  |  |  |  |  |  |  |  |
| **Full Name of Student** |  |
| **Name of Programme/Discipline** |  |
| **Date** | **Year** |  | **Month** |  | **Day** |
|  |  |  |  |  |  |  |  |  |
| SYNOPSIS OF RESEARCH PROPOSAL (Submit a typed proposal in English. You are welcome to cut and paste). |
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**ADVISORY REPORT BY SUPERVISOR AND SCHOOL GRADUATE COORDINATOR
ON PROPOSAL SUBMITTED TO THE FACULTY OF HUMANITIES**

**This page must be completed by the School Graduate Coordinator and Supervisor.**

As School Graduate Coordinator/Supervisor of the above-mentioned candidate and in relation to the advice given in the booklet entitled, ‘Writing a Proposal,’ are you reassured that:

1. the candidate has provided adequate arguments to be tested, or the problem/topic to be explored?

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1. the candidate has provided adequate arguments (either empirical or theoretical) to justify undertaking the project?
2. the title is sufficiently brief and concise? YES NO
3. that the candidate has:
4. Provided a careful review of the pertinent existing research and adequately shown how the project will:
5. relate to existing literature (Masters)
6. contribute to existing literature (PhD)

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1. (**for PhD candidates only**) indicate how the project itself will attempt to extend the existing thinking or research

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1. the proposal develops a logical discussion of the theories used, while at the same time indicates an awareness of their methodological implication?
2. there is an appropriate discussion of the methodology to be used?
3. the scope is manageable for a research report (MA by coursework), dissertation (MA, or thesis (PhD), whichever applies), and is not overambitious or too expansive?

YES NO ­­

1. adequate bibliography has been provided? YES NO
2. in the case of an MA(FA) proposal, where there is an equivalent practical requirement:
3. does the candidate’s proposal accord with specifications laid down in the discipline brochure? YES NO
4. has the candidate articulated relation between the practical and the theoretical adequately? YES NO
5. if human subjects are being used, the proposal conforms to the presented ethical standards? YES NO
6. there will be no problems with sources or access to sources?

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1. the proposal has been properly referenced and proofread? If not, please elaborate. YES NO

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Name of Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ext. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ext. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of School Graduate Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ext. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This page must be completed by the School Graduate Coordinator and Supervisor.**

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| **Reader’s Name:** |  | **Discipline** |  |
| **Date sent by:** | Year |  | Month |  | Day | **Date received by:** | Year |  | Month |  | Day |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Date to be returned to Faculty:** | Year |  | Month |  | Day | **Telephone ext.** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| **Signature ofReader** |  | Year |  | Month |  | Day |
|  |  |  |  |  |  |  |  |  |  |
| **Signature of Chairperson** |  | Year |  | Month |  | Day |
|  |  |  |  |  |  |  |  |  |  |
| **Note: Readers, Supervisors and School Graduate Coordinators are welcome to discuss the proposal directly with each other.** |

**Reader’s decision on proposal:** (please circle)

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| **Category** | 1. Accepted.
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| 1. Accepted, but candidate should take note of warnings/recommendations.
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| Concerns to be addressed:  |
| a) \*queries to be answered in a brief document. | b) \*clarification to begiven in a brief document. | c) \*further information needed in a brief document. |
| 1. Not acceptable as it stands. Must be revised in terms of criticism raised by readers and seminar members. The revised proposal will be submitted to the reader for further comment.
 |
| 1. Revised proposal accepted.
 |

**NB**: If readers are **not approved** the proposal will not be processed.

SUPERVISORS MUST ENSURE THAT THE SUGGESTED READERS
HAVE AGREED TO READ THE PROPOSAL

**Please suggest names of two/three readers who fall outside of your discipline, when using the external proposal reading process**. (PhD’s are automatically sent to two readers).

\*Email addresses are required only in the case of readers outside Wits.

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| **1. Reader:** |  |
| email: |  |
| **2. Reader:** |  |
| email: |  |
| **3. Reader:** |  |
| email: |  |

Are you using the internal (Departmental) proposal reading process that has been approved by Faculty? YES NO

Is the reader’s report attached? YES NO